

Student Cum File Requirements:

Private schools are required to maintain a compliant student Cum File for all students. If the student is a Florida resident, the following items must be provided:

- 1) **Birth Certificate:** Original or legible copy or other qualified proof of identity.
- 2) **Immunization Record:**
 - Florida State Form DH680 is specifically required if the student is a Florida resident unless the student has Form DH681 Religious Waiver Exception.
 - K-6th grade must have a Code 1, or an expiration date that has not passed.
 - 7th Grade and after must have a Code 8, or an expiration date that has not passed.
- 3) **School Physical:**
 - The School Entrance Physical must be completed within one year of starting K-5, or upon his or her first entrance into a Florida public or private school.
 - A second School Physical is required at the beginning of Grade Six to include scoliosis screening, which is the same as the Postural Assessment.

Academic Assessment Requirements:

For **New Students** other than kindergarten, documentation of previous school or academic progress.

- **Most recent report card** for students entering 1-9 grades.
- **Certified High School Transcript** for students entering grades 9-12 if they have attempted any credits.
 - Transfer students applying for enrollment in FOFCAI are required to provide evidence of supporting documentation to determine academic status. Families of Faith Christian Academy International may require incoming students to take a standardized achievement test if the administration determines a student's records lack appropriate academic documentation.
- **Test Score Reports**, if available.
- **Homeschooling Documentation:** If you have been homeschooling, provide documentation for the past two years. (Three if entering the 12th grade.)

Eligibility for Florida Scholarships (FES-EO, FES-UA, FTC, PEP)

1) **Norm-Referenced Testing:** Except for FES-UA, students in Grades 3 through 10 must take one of the nationally norm-referenced tests identified by the Florida Department of Education. (FOFCAI's national accreditation requires an assessment every year, including 11th and 12th grades.) FES-UA students may be assessed by an alternate assessment method that is agreed upon by both the school and the parent.

2) **Meeting with the School's Principal:** As a component of the enrollment process, the Head of School (Jim Lawson or his designee) must meet with the parent to review school policies, including, but not limited to:

- Academic Programs
- Specialized Services for students with specific learning challenges
- School Policies, including, but not limited to:
 - Code of Conduct.
 - Attendance Requirements, including defining excused and unexcused absences.
 - How grades are calculated and minimum GPA requirements.
 - Promotion requirements for K-8th grades.
 - Graduation Requirements and Diploma Types Offered.

3) Full details of the Parent and Student Responsibilities for Scholarship Programs are defined in f.s. 1002.394 and f.s.1002.395. Those statutory requirements include, but are not limited to:

- *Require his or her student to remain in attendance throughout the school year*
- *Meet with the private school's principal to review the school's academic programs and policies . . .*
- *Approve each payment of scholarship funds*
- *Agree to have the organization commit scholarship funds for tuition and fees . . . before using account funds for additional authorized uses . . .*

Permanent Student Information:

Complete this section for the student in the highest grade.

Student Name:	_____	_____	_____	_____
	First	Middle	Last	Suffix
Date of Birth:	_____	Place of Birth:	_____	_____
			City or County	State
Race:	_____	Male/Female:	_____	SS#: _____
	Optional:	As listed on the original birth certificate		Optional: Requested only for High School Transcripts
Grade Entering 2023-2024:	_____	Date Enrolled:	_____	
Last School Attended Prior to FOFCAI:	_____			
Address of Previous School:	_____			

Permanent Student Information:

Complete this section for the student in the second highest grade level in the same family or household.

Student Name:	_____	_____	_____	_____
	First	Middle	Last	Suffix
Date of Birth:	_____	Place of Birth:	_____	_____
			City or County	State
Race:	_____	Male/Female:	_____	SS#: _____
	Optional:	As listed on the original birth certificate		Optional: Requested only for High School Transcripts
Grade Entering 2023-2024:	_____	Date Enrolled:	_____	
Last School Attended Prior to FOFCAI:	_____			
Address of Previous School:	_____			

Permanent Student Information:

Complete this section for the student in the next highest grade level, if any.

Student Name:	_____	_____	_____	_____
	First	Middle	Last	Suffix
Date of Birth:	_____	Place of Birth:	_____	_____
			City or County	State
Race:	_____	Male/Female:	_____	SS#: _____
	Optional:	As listed on the original birth certificate		Optional: Requested only for High School Transcripts
Grade Entering 2023-2024:	_____	Date Enrolled:	_____	
Last School Attended Prior to FOFCAI:	_____			
Address of Previous School:	_____			

Program Options:

For complete details on each program type and option, visit the school website: www.fofcai.com

Home-Based Program \$725

FOFCAI Provides: Administration, Guidance Services for Academic Planning and Curriculum, Official Records, including Progress Reports and/or Transcripts and Testing.

Parents Provide: Curriculum, Daily Instruction, Attendance and Grades

Family Registration Fee \$125 + Annual Tuition: \$600

The Family Registration Fee is only invoiced with the first student in a family and is non-refundable.

Virtual Program \$1075

Virtual Program: Adds Ignitia Curriculum, attendance, and base grading to the Home-Based Program.

Parents Continue to Provide: Additional Daily Instruction as needed.

Family Registration Fee \$125 + Annual Tuition \$600 + Ignitia Curriculum: \$350

The Family Registration Fee is only invoiced with the first student in a family and is non-refundable.

Virtual Program Plus Guided Study \$2475

Virtual Program Plus Guided Study: Adds Guided Study for Individualized Instruction to the Virtual Program with dedicated teachers based on the Learning Center Program.

Parents Provide: Additional homework and review as needed.

Family Registration Fee \$125 + Annual Tuition \$600 + Ignitia Curriculum \$350 + Guided Study: \$1400

The Family Registration Fee is only invoiced with the first student in a family and is non-refundable.

Full-Time Learning Center (Campus Program) \$7700

Full-Time Learning Center Campus: Adds Full-Time Guided Study for Individualized Instruction in the Campus Program Learning Center. One-hundred-eighty school days. Learning Center hours 8:30 to 2:15.

Parents Provide: Additional homework and review as needed.

Family Registration Fee \$125 + Annual Tuition \$600 + Ignitia Curriculum \$350 + Learning Center: \$6,625

The Family Registration Fee is only invoiced with the first student in a family and is non-refundable.

Part-Time Learning Center (Campus Program) \$20-\$40 Per Day

- If space is available, students can attend the Learning Center part-time. This is not one-on-one tutoring but does provide individualized assistance with homework or other course assignments at the same frequency as Full-Time students in the Learning Center.
- Morning session is from 8:30 a.m. to 11:35; the Afternoon session is from 12:05 to 3:10
- Half-Day sessions = \$20
- Full-Day sessions, which include the lunch break (but not lunch): 8:30 to 3:10 = \$40

Blended Class Options \$750 per class

FOFCAI Provides: Classroom teacher, instruction, grading, progress reports, and/or official transcript.

Parents Provide: Homework and review when needed, as students will have home-based assignments.

- Blended classes can be taken by County Registered Homeschoolers or Personalized Educational Program (PEP) students. Family Registration Fee of \$125 applies for the first student in a family if no other students in the family are enrolled in FOFCAI.
- Class Registration Fee Per-Class to reserve seat: \$50, Annual Tuition: \$700
- Class offerings and curriculum details are posted on the Blended or Hybrid Component link from the school's home page. www.fofcai.com

Zoom Class \$350 per class.

If the campus location planned for 23-24 is not available the Pre-Algebra, Algebra 1 and Algebra 2 classes will be offered via Zoom on Mondays and Tuesdays.

STUDENT TUITION:

List all the students to be enrolled for the 2023-2024 academic school year. A Student Academic Plan will be required for each student to determine that student’s placement. The Student Academic Plan is typically completed in consultation with the school’s Guidance Office/Choice Navigator. If a guidance session has not been completed at the time of enrollment, please contact the office to schedule the conference at least two weeks before classes begin.

- ◆List the student in the highest grade first.
- ◆Provide the student’s full name: First, Middle and Last
- ◆If the student’s grade is not clear, list a range, i.e., “high school,” “6-8,” etc.
- ◆**A Student Academic Plan for Each Individual Student is Required.** (Can be completed after enrollment)

1st Student Name	Grade Level
Family Registration Fee: <i>The Family Registration Fee is only invoiced with the first student in a family and is non-refundable.</i>	\$125
Base Tuition	\$600
Program Additions: _____ Ignitia Virtual Curriculum \$350 _____ Ignitia Virtual Plus: \$1,400 (Included in Full-Time Program) _____ Full-Time Learning Center Program: \$6,975 _____ Blended Classes # of Classes _____ x \$750 = _____ (Included in Full-Time Program) _____ Zoom Class: _____ Pre-Algebra _____ Algebra 1 _____ Algebra 2 \$350 _____ Senior Fee if Student is scheduled to Graduate during the 23-24 School Term: \$100 <div style="text-align: right;">Total All Additions</div>	
Total Annual Tuition Student One:	

2nd Student Name	Grade Level
Base Tuition	\$600
Program Additions: _____ Ignitia Virtual Curriculum: \$350 _____ Ignitia Virtual Plus: \$1,400 (Included in Full-Time Program) _____ Full-Time Learning Center Program: \$6,975 _____ Blended Classes # of Classes _____ x \$750 = _____ (Included in Full-Time Program) _____ Zoom Class: _____ Pre-Algebra _____ Algebra 1 _____ Algebra 2 \$350 _____ Senior Fee if Student is scheduled to Graduate during the 23-24 School Term: \$100 <div style="text-align: right;">Total All Additions</div>	
Total Annual Tuition Student Two:	

3rd Student Name	Grade Level
Base Tuition	\$600
Program Additions: _____ Ignitia Virtual Curriculum: \$350 _____ Ignitia Virtual Plus: \$1,400 (Included in Full-Time Program) _____ Full-Time Learning Center Program: \$6,975 _____ Blended Classes # of Classes _____ x \$750 = _____ (Included in Full-Time Program) _____ Zoom Class: _____ Pre-Algebra _____ Algebra 1 _____ Algebra 2 \$350 _____ Senior Fee if Student is scheduled to Graduate during the 23-24 School Term: \$100 <div style="text-align: right;">Total All Additions</div>	
Total Annual Tuition Student Three:	

If enrolling more than three students, include the Additional Students Information and Tuition Form.

Tuition Worksheet

The Family Registration Fee, Ignitia Curriculum Fee and Blended Class Deposits are due at enrollment. The annual tuition for all programs may be invoiced monthly.

Full Payment Enclosed: \$ _____

Monthly Payment Option: Registration, Ignitia and Blended Class Deposits \$ _____

Tuition Balance \$ _____ ÷ _____ Months = \$ _____ Per Month by Digital Invoice

FOFCAI Digital Invoice Request

This section is used to request that a Digital invoice be sent monthly. **(Option Two)**

Name of Payer: _____

Email of Payer: _____

Choose a day of the month for tuition fee Invoice to be emailed:

Please debit or invoice my account on the ____ 1st ____ 10th ____ 20th of each month
(Check one)

I _____ agree to pay the tuition balance listed above by check or certified funds before the invoice date monthly, or to pay the digital invoice within one week of the due date. If the payment cannot be made on schedule, I understand it is my responsibility to contact the school office and make appropriate arrangements to remain enrolled. If my student is the recipient of a Florida scholarship, I agree to log on to the payment portal and authorize payment for the school within three business days of notification.

Acknowledgement and Release

- ▶ I/We hereby certify that the answers and information on this application are true and correct.
- ▶ I/We understand that Families of Faith (FOFCAI) is a Christian organization as put forth in its doctrinal statement.
- ▶ I/We understand and agree that FOFCAI shall not be responsible for the education of my child(ren) and that I am ultimately responsible.
- ▶ I/We understand that FOFCAI must have all official school records and will function as the sole school of record if my child is enrolled in FOFCAI as a Full-Time Enrolled Student.
- ▶ I/We understand that I am responsible to maintain the quality and scholastic standards of my home-based school.
- ▶ I/We understand and agree that I must purchase our own curricula following the FOFCAI academic standards, and that all curricula, field trip, group class, and activity costs are our responsibility.
- ▶ I/We understand and agree that I will meet and maintain all the requirements of and abide by the policies and procedures of FOFCAI. (Complete listing of all policies and procedures are in the Parent/Student Handbook online.)
- ▶ I/We understand and agree that negligence of these responsibilities may result in a penalty fee or dismissal from FOFCAI without refund, and that reinstatement is dependent upon reaffirmation to these standards, a favorable decision by the Board of Directors, and repayment of applicable fees.
- ▶ I/We release and hold harmless FOFCAI from all claims for loss, damage, and/or injury of any nature to any person or property resulting from FOFCAI's programs or activities.
- ▶ I/We further acknowledge that NO REFUND of tuition is given after the student has been enrolled for 10 business days, and FULL TUITION will still be due, even if you do withdraw your student before the end of the school term.

By signing this application, I acknowledge, affirm, agree, and/or consent to ALL STATEMENTS listed on the application, and the Parent/Student Handbook. (One Parent or Guardian signature required)

Parent/Guardian Signature _____ Date _____

Mail Completed Application to:

Families of Faith Christian Academy International
P.O. Box 5125
Lakeland FL 33807

For appointments contact the office:

www.fofcai.com
Phone: 863-686-7755 Fax: 863-248-4128
Email: admin@fofcai.com